



PERPUSTAKAAN UNIVERSITI MALAYSIA PAHANG

UMP-IR GUIDELINE

(AUTHOR'S NAME FORMAT)

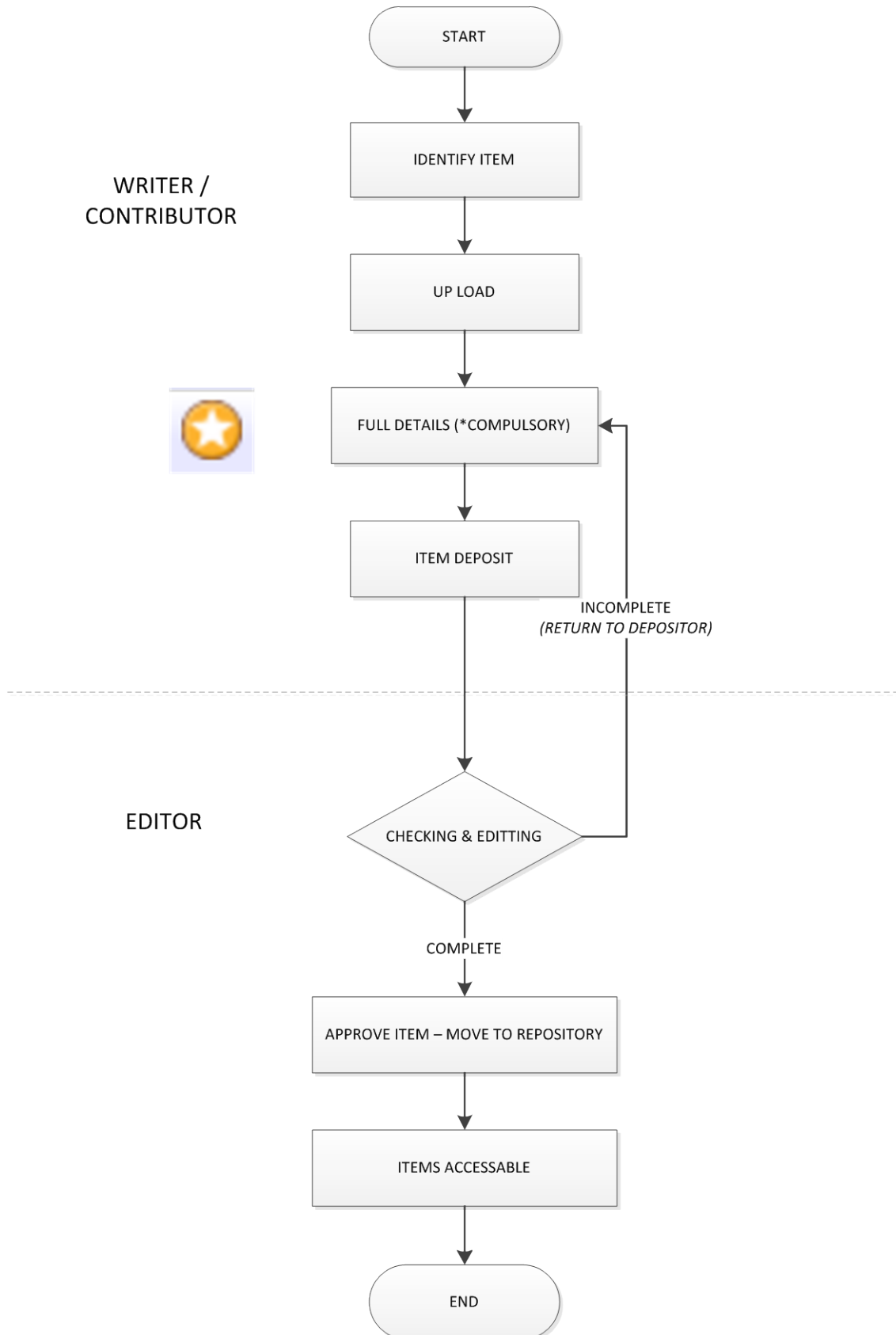
UMP-IR GUIDELINE

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7. It is compulsory to deposit the works publish on the current year.
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FLOW CHART: ARTICLE DEPOSIT TO UMP-IR



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KEY IN FORMAT FOR AUTHORS NAME



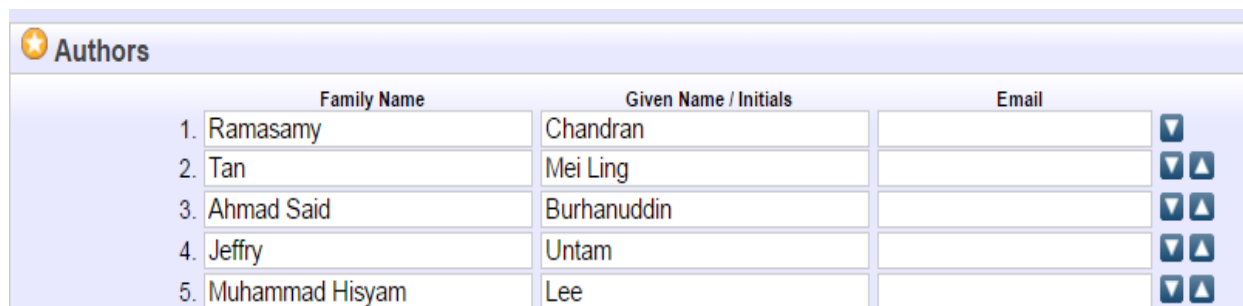
The screenshot shows a web interface titled 'Authors' with a table for entering author information. The table has three columns: 'Family Name', 'Given Name / Initials', and 'Email'. There are four rows, numbered 1 to 4. Each row has a dropdown arrow on the right side. Below the table is a button labeled 'More input rows'.

1. 'Bin' or 'Binti' (bte, bt) in the name for Malay author is not included in the main entry and additional entries.
2. Title of Haji, Dr., Prof. is not included either in author's name or author's father.
3. 'a/l' or 'a/p' in the Indian author's name is not recorded.
4. 'anak' in the name of the authors originating from Sarawak / Sabah are not included.
5. Names with @ do not need to be entered. Only the name in the front of @ is recorded.
6. Malay, Indian and Chinese writers name (Birth of Malaysia / Singapore), are entered directly (not reversed).

Example:

Origin Name	Name Used
Dr. Ramasamy a/l Chandran	Ramasamy, Chandran
Tan Mei Ling	Tan, Mei Ling
Ahmad Said Bin Haji Burhanuddin	Ahmad Said, Burhanuddin
Jeffry anak Untam	Jeffry, Untam
Muhammad Hisyam Lee @ Lee Wee Yew	Muhammad Hisyam, Lee

To be entered as example :



The screenshot shows the same 'Authors' form as above, but with the example data entered. The 'Family Name' column contains: Ramasamy, Tan, Ahmad Said, Jeffry, Muhammad Hisyam. The 'Given Name / Initials' column contains: Chandran, Mei Ling, Burhanuddin, Untam, Lee. The 'Email' column is empty. The dropdown arrows on the right are visible.

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7. Names of author from India, China, Indonesia, Arabs and etc, (outside Malaysia) are entered in reverse (surname in the family name column).

Example:

Origin Name	Nama Used
Dandi Bachtiar	Bachtiar, Dandi
Shahryar Sorooshian	Sorooshian, Shahryar
Sitansu Panda	Panda, Sitansu
Hai Tao	Tao, Hai

To be entered as example:

★ Authors

	Family Name	Given Name / Initials	Email
1.	Bachtiar	Dandi	dandi@ump.edu.my
2.	Sorooshian	Shahryar	sorooshian@ump.edu.my
3.	Panda	Sitansu	sitansupanda@ump.edu.m
4.	Tao	Hai	haitao@ump.edu.my

[More input rows](#)

8. Name of any author who has a nickname, choose only one name that has been indexed by Scopus. It is Compulsory to use UMP email address (@ump.edu.my) to facilitate the identification of the author's real name.

Example:

Origin Name	Nick Name/ Format Name	Name Used
Mohammad Dalour Hossen Beg	- Beg, M. D. H. - Beg, M. Dalour Hossen - Beg, Mohammad Dalour H.	Beg, M. D. H.
Cheng Chin Kui	- Cheng, C. K. - Cheng, Chin K.	Cheng, C. K.
Muhamad Bin Mat Noor	- Noor, Muhammad M. - Noor, Muhamad Mat - Noor, M. M.	M. M., Noor

To be entered as example:

★ Authors

	Family Name	Given Name / Initials	Email
1.	Beg	M. D. H.	mdhbeg@ump.edu.my
2.	Cheng	C. K.	chinkui@ump.edu.my
3.	M. M.	Noor	muhamad@ump.edu.my
4.			

[More input rows](#)